MINUTES
IUPUC Faculty Senate
Friday, September 19, 2014 from 9:00 – 10:30 a.m.

SENATORS AND ALTERNATES ACTING AS SENTATORS ATTENDING
Business: E. Berte, K. Jones
Education: C. Walcott, C. Brown
Liberal Arts: A. Carmon, A. Ouassini
Library: M. Shackelford Washington
Nursing: D. Judge, S. Love
Science: K. Compton, K. Le
At-large: A. Bernal-Torres, M. Youngs
Adjunct: K. McCracken, S. Warfield

OTHER ATTENDEES

Welcome and Call to Order

Approval of Agenda (Approved: Carmon/Youngs)

Approval of May 2, 2014 Senate Meeting #1 Minutes
- M. Wafa would like to see the wording fixed to reflect our positive attitude toward Ivy Tech and their degrees
- M. Wafa also noted the second bullet on the second page should be “6 courses,” not “6 course hours” – also further down, it should be “7 courses,” not “7 course hours” (Approved as amended: Carmon/Youngs)

Approval of May 2, 2014 Senate Meeting #2 Minutes
(Approved: Carmon/Youngs)

Vice Chancellor and Dean's Report
- Thursday at 10:30am next week is the groundbreaking for student housing
- The fall student numbers are fantastic – in 10 years, we are up 43% in credit hours and in 5 years, we are up 10% in credit hours. We are up 211% in graduates in 5 years. We had 261 students graduate in May 2014.
- Program proposals – COMM is in the final ICHE stages and Sociology is next. Anwar is working on the proposal and has met with those affected in Indy and they are very supportive of the SOC program and their work.
- Need to work to improve the Administrative Review Assessment
M. Wafa’s review process has started. There is a committee comprised of faculty, staff, students and community leaders. There will be a survey of all faculty and staff, 2 focus groups will be conducted by IUPUI, and there will be several one-on-one interviews with the committee. The process is being monitored by IUPUI’s IR and all data will be confidential. The committee will only see a report of the data, not the raw data.

- The search for the Communications & Marketing position is ongoing – Sandra Miles is the head of the search committee.
- The search for a police captain is ongoing. Tom Remender was the one interviewed on campus.
- IUPUC’s security plan has been approved by the IU Police. IUPUC will be in charge of campus security. We will be adding 2 new officers, whose cost will be shared between ICC, PCOT, and the CEC.

**STANDING COMMITTEES**

*Executive Committee*  
E. Dill says the faculty will be receiving a survey about issues related to last year’s Chalk Talk to determine the content of this fall’s convocation. This will be a full faculty meeting, centered on themes that emerged from the Chalk Talk.

*Nomination Committee*  
- Adjunct election was held – Kevin McCracken, Psychology, was elected to serve a 2 year term as adjunct Senator.
- Chris Walcott, Education, has agreed to replace Aimee Zoeller as IUPUC’s representative to IUPUI’s Faculty Council. Chris is tenured and will, therefore, be a voting member of Faculty Council.

*Student Affairs Committee*  
The committee has requested clarification on the new branding requirements for clubs at IUPUC.

*Academic Affairs Committee*  
- Joan Poulsen gave a summary of the Bridge data that has been collected. Bridge started several years ago and became required for certain groups of at-risk students. Tends to boost the at-risk group up to fully qualified status. 25% of the 2010 cohort graduated in 2014. Main reason these students leave IUPUC is because we do not have the program they want or because of a family situation. Overall, it appears that the Bridge program is doing what we want it to do.
Budgetary & Resources Policy Committee

Nothing new to report.

Constitution and Bylaws Committee

Nothing new to report.

Faculty Affairs Committee

- Online course evaluations – D. Winikates and Barb Dobbs attended the most recent meeting. They made it very clear that OIRE is dedicated to coming up with the best solutions to raise response rates. They are putting together a best practices guide to be emailed out to faculty and adjuncts.
  - M. Youngs made a motion: “to have faculty affairs write procedures for faculty evaluations by November 2014 (before the end of the semester evaluations) per the charge of the committee.” K. Le seconded the motion.
  - Discussion: Concerns expressed that if students have no incentive to complete the evaluations, then only negative experiences will be recorded. Several faculty members reported very low response rates in online classes. This is a concern to those involved in the tenure and promotion processes. Several faculty are concerned with being able to schedule computer labs for the evaluations during the last two weeks of the semester. Some concern was expressed that we are moving too fast towards completely online teaching evaluations. Others noted that faculty want information about the logistics of the process – what about classes that will not fit in computer labs? Further, we need to consider the effects of low response rates – on faculty awards, less ways to improve our teaching. Faculty want to know why no information was shared during the process before a decision was made. Also, concern was expressed for adjuncts teaching large classes.
  - M. Wafa says that we are doing online evaluations – that is decided, so we need to consider how to make it work. Everyone is obligated to do what they can to help the process. The push at IU is to do this and there have been internal changes in IUPUC’s OIRE since 90% of the responses need to be handworked on. The priorities are to hire more faculty, rather than to hire more people for OIRE. M. Wafa said that the process should have been communicated better. Faculty Affairs should work with OIRE to develop best practices. He also invites the committee to have a special session with the faculty to discuss it.
• G. Felsten said that the process to come to this decision has been going on a long time and a decision was just made recently. The OIRE office cannot sustain the current system and they want the faculty to endorse the plan. Each division needs to bring their unique concerns to the committee – because what works for one division will not work for others.
• M. Shackleford-Washington states that OIRE is preparing a document that will address these concerns. Rather than the committee writing a new document, can the faculty endorse the document from OIRE?
• M. Youngs proposes a revised motion “to have faculty affairs approve procedures for faculty evaluations by November 2014 (before the end of the semester evaluations) per the charge of the committee.” K. Le seconded the motion.
  ▪ E. Dill asked for a vote. 12 yeses and 4 members abstained. The motion carried.

OLD BUSINESS
• None

NEW BUSINESS
• None

ANNOUNCEMENTS
• October 14th – the Annual Faculty/Staff Chili Cook-off
• Dr. Wafa announced that Barbara Brown will be setting up focus groups about what IUPUC wants out of a campus center.
• Dr. Wafa said to be on the lookout for when we will launch the annual United Way campaign on our campus.
• K. Jones encouraged people to try Canvas.
• 2nd annual Hungry Mile benefitting local food pantries sponsored by the Alumni Association is tomorrow at 8:30am.
• B. Hass-Jacobus announced that there will be plant talks by the terrarium coming soon.
• C. Brown announced that there will be an IRB training on October 24th from 12-1:30pm in CC107 with pizza provided. This event will be live streamed and recorded.

ADJOURNMENT (Youngs/Carmon)