
NOT ATTENDING: Kathy Compton.


Barbara Hass Jacobus called the meeting to order at 9:34 a.m.

Approval of Agenda

- The Senators approved the September 16, 2011 agenda. Motion to approve by L. Wetzel, seconded by K. Le. Passed by consensus.

Approval of Minutes

- The Senators approved the May 20, 2011 minutes by consensus. Motion to approve by K. Baird, seconded by D. Gardner.
- The Senators approved the May 20, 2011 Special Session minutes by consensus. Motion to approve by L. Wetzel, seconded by K. Le.
- The Senators approved the Fall Convocation (August 17, 2011) minutes by consensus. Motion to approve by K. Baird, seconded by J. Poulsen.

Vice Chancellor and Dean Report

- 3.9% growth in headcount this semester—up to 1,715 students. Total enrollment growth over past 5 years is 17%. Credit hour growth this semester is .5%. We did not meet 8% headcount growth target, which was set to meet the ultimate goal of 3,000 students. The Enrollment Management Committee will be looking at ways to increase growth.
- There is still some confusion about our campus identity. Some at IUPUI still refer to IUPUC as a “Center” of IUPUI even though we are much different than other IUPUI centers. We must all be careful in the language we use to describe ourselves internally and externally. The sign on interstate I-65 will soon change from IUPUI Columbus Center to IUPUC which will help clear up confusion.
- The ultimate goal of regional campus status should be achievable in 2 years. Academic units are strongly encouraged to think outside the box in creating new degrees, i.e. creating cross-disciplinary degrees when appropriate.
- We are looking for proposals on campus security. We hope to add personnel and have security guards available longer hours. M. Wafa thanked Bill Fields for filling in in a volunteer capacity to lead campus security.
- M. Wafa attended Columbus Airport commissioners meeting this week. Ivy Tech asked for and was granted 30 acres of land south of the LHP office building. M. Wafa will be on the commissioners’ agenda next month. M. Wafa will be working with the CEC to develop a campus master plan with Ivy Tech. This plan will address student housing, campus center, and health center space needs.
- M. Wafa successfully reduced the assessment fee IUPUC pays to IUPUI by about $200,000 since we do not receive some of the benefits this fee pays for (i.e. security and mental health services for students).
- M. Wafa is meeting w/ Cummins’ Middle Eastern affinity group this evening. Cummins is interested in partnering with IUPUC to provide college education and internship opportunities for international students. M. Wafa will continue to work with Cummins on this initiative.
- The search for the Division Head of Education position continues. The position has been altered to include the directorship of the Center for Teaching and Learning.

Faculty President Report

- B. Hass Jacobus welcomed Senators, committee chairs, and guests to the 2011-2012 Faculty Senate.
Approved 10/21/11

- B. Hass Jacobus reported that Executive Committee is studying feedback received from the Fall Convocation. During the Fall Convocation Faculty were asked what the top concerns for Faculty Senate should be and how they think future convocations could be improved. The Executive Committee will take these comments into consideration when assigning committee work and in planning the Spring Convocation. Comments are still welcome and can be channeled through divisions’ Senate representatives.

### Committee Reports

#### Executive

- B. Hass Jacobus

- Committee met last Friday (the committee usually meets 1 week prior to Faculty Senate meetings). This committee consists of standing committee chairs, the Faculty President, the Faculty Senate Secretary, the Vice Chancellor and the Associate Dean for Academic Affairs.
- The committee has asked Bill Fields to update emergency procedures flipcharts posted in classrooms.
- Faculty Senate and standing committees’ pending meeting minutes will be posted to the Faculty Senate website as soon as possible. B. Hass Jacobus reported that she is updating the information on the website pertaining to other standing boards and committees. The Faculty Constitution and Bylaws are also on the website. All of these documents are available for the public to view. K. Baird clarified that the constitution is the constitution of the Faculty, as opposed to the Faculty Senate.
- M. Wafa and B. Hass Jacobus will be meeting with Mary Fisher, Associate Vice Chancellor of Academic Affairs at IUPUI, on September 27, 2011 to discuss grievance procedures.

#### Academic Affairs

- J. Poulsen

- J. Poulsen introduced proposed changes to the Division of Business Curriculum for endorsement by the Senate. J. Poulsen noted a correction to the checksheet distributed to Faculty with other Faculty Senate meeting documents—under the ‘Science, Engineering, and Technology’ requirements, Math 111 should be removed from the list of requirements. F. Wadsworth provided a brief description of the changes and the rationale behind the changes. The changes offer more choices in math courses, reduce the required number of credit hours from 124 to 120, drop the computer and information science concentration, and Integrative Core courses no longer need to be completed in the same semester. The rationale behind the changes includes simplifying requirements, better preparing students for careers, and aligning with accreditation standards. M. Oakes related that a task force of the Division of Business’s Curriculum Committee put a lot of thought into these recommended changes, looking at peer institutions, student satisfaction data, and outcomes data. K. Baird moved to accept the proposed changes, K. Le seconded. Motion was approved by consent.
- The committee’s pending minutes have been posted to the website.

#### Faculty Affairs

- K. Needler Hosmer for D. Winikates

- Because of losing the staff member most familiar with customizing Scantron surveys, the option for departments to add 5 questions to student evaluations has been pushed back to spring.
- The committee will be working on revising the faculty handbook this year. Terry Dibble is currently editing the sections on student evaluations and severe weather policy.
- The committee will look at revising faculty awards procedures during November and December.
- The committee will look at the Faculty Annual Review procedures and how they might better fit faculty needs.

#### Budgetary and Resources Policy

- K. Wills

- The committee is looking into possible problems with ADA compliance in the ARC.
- The committee is looking at problems with the proactive application of software in classrooms and offices. Faculty have reported encountering problems when the versions of software in their offices do not match versions in classrooms.

#### Student Affairs

- A. Howland

- Membership of committee was established after recent Student Council election. M. Wafa will appoint a representative from the office of Student Life.
- The committee is looking at how best to disseminate information about mental health services for students.
- The committee will continue to look at guidelines and policies for children on campus.
- Last year the committee developed the protocol to assist students who need help paying for graduation attire. This year the committee will need to evaluate the success of the protocol.
Constitution and Bylaws

K. Baird

- K. Baird asked Faculty to look at the constitution to see if it meets our campus needs and characteristics. Many changes have taken place (i.e. the addition of the position of Associate Dean of Academic Affairs) since it was adopted so we need to ensure it fits our current situation. Please send comments about the Constitution and Bylaws to the committee. Changes to the Constitution and Bylaws are generally made no more than twice a year to maintain a relatively stable document. The committee will try to bring one set of changes to the final Faculty Senate meeting of this semester.

Nominations Committee

A. Carmon

- The last seat on the committee has been filled by Andrea Gillett.
- The committee is developing a procedural document on how elections should be run and how chairs should be elected.
- In the current Constitution and Bylaws, this committee’s charge is unclear. Committee will work with Constitution and Bylaws Committee to clarify charge.

Boards, Ad Hoc Committees & Administrative Reports

Assurance of Learning Committee

K. Baird for D. Winikates

- The date for the 2nd town hall meeting on student learning outcomes has been changed to October 7th.

Promotion & Tenure Committee

G. Felsten

- The ballot to elect this committee was sent to tenured and tenure-track faculty this week. G. Felsten will announce results Monday.

Grievance Board

B. Hass Jacobus reporting

- The committee will need to work on procedures this year.

IUPUI Faculty Council

A. Howland

- A. Howland will be soliciting feedback on the upcoming election of the At Large Representative to IUPUI’s Promotion and Tenure Committee.

Emergency Preparedness Committee

W. Fields

- No report.

ITAC

S. Jamerson

- No report.

Old Business

- None.

New Business

- L. Wetzel asked for clarification on policies for lockdown situations.
- J. Poulsen voiced concerns she has heard from faculty advisors of student clubs about Student Council not meeting to approve funding of clubs.
  - R. Brown, new Student Council President, has recently met with Dr. Wafa about this and other issues. R. Brown is working to make sure Student Council members regularly attend meeting so that funding requests and other business can be handled. If students cannot make it to meetings he will ask divisions to elect new members. M. Wafa encouraged faculty to become more engaged in the frameworks we have in place, including encouraging students to become involved in Student Council.

Announcements

- The first Faculty Colloquium of the year will take place today at 12:00 with Erica Berte presenting “The Impact of Individualism and Collectivism on Firm’s Internal Capabilities and External Networks”.
- M. Wafa reported that the rails have been fixed on the CC building’s middle stairwell.
L. Wetzel commended Facility Services on their hard work this fall in keeping the campus looking nice.

Adjournment

Move to adjourn by K. Baird, D. Gardner seconded. The meeting was adjourned at 10:38 a.m.

B. Hass Jacobus

Next Meeting: Friday, October 21, 2011 at 9:30 a.m. in CC176