Welcome and Vice Chancellor’s Report

VC Wafa welcomed attendees to Fall 2011 Convocation and outlined campus priorities and initiatives for the coming year.

- Retention and degree completion times
- Tenure and promotion—We need to make sure processes and support functions are in place to help our faculty get promoted and tenured.
- Campus status of IUPUC—VC Wafa is working with the IU Foundation to have IUPUC mentioned on the “Thank You” materials that are sent to IUPUC donors. One response to VC Wafa’s requests for more exposure is a photo of our “Discovery” sculpture in a recent IU alumni publication.
- Growing enrollment to meet our goal of 3,000 students
  - Many pieces need to fall into place to achieve this goal, such as adding degree programs that can be completed at IUPUC. We also need to look at offering hybrid programs (i.e. Business and Liberal Arts degree) and more strategically selected online courses, especially during summer.
- Welcoming campus—We all need to take a personal stake in creating a welcoming culture. We have made improvements but we still need to do more, including hiring more diverse staff and faculty.

Introduction to 2011-2012 Faculty Senate

B. Hass Jacobus provided definitions for the Faculty Senate and the constitutionally-required convocation. B. Hass Jacobus showed features of the Faculty Senate website (http://www.iupuc.edu/facultysenate/), including the Constitution and Bylaws and the Senate and Standing Committee memberships. Faculty Senate dates will be posted to the website soon.

Committee Introductions and Reports (Committee chairs):

Academic Affairs

Last year the committee clarified the academic dismissal policy, recommended to Senate that the Bridge Program mandatory for all cautionary conditional admits (passed Senate), and advised on curricular issues such as the endorsement of the new Division of Education programs. J. Poulsen expects the committee to be asked to look at other new programs this year as well as the academic forgiveness policy and other graduation and retention issues.

Faculty Affairs
Last year the committee implemented the new course evaluation system. This year the committee will work on fine tuning the system (working with faculty to customize) and will look at faculty feedback gathered about the system last Spring. The committee was asked to look at retooling faculty orientation, which has been passed on to G. Felsten in his new role as Interim Associate Dean for Academic Affairs. The committee refined the process for Faculty Awards last year. This year they will work on refining the awards criteria.

Budgetary and Resources Policy ................................................................. K. Wills
Last year the committee handled pay discrepancy among student employees in the Academic Resource Center. The committee also produced a statement on the ongoing temperature control issues in the CC building’s labs. The committee was asked to look at the lack of A parking spaces and conducted a study of available spaces during peak times. As a result, Dianna Peters increased ticketing and the recycling bins were moved to free up spaces. Other issues include the remodeling of vacated PCOT space, dry erase marker policies, changing chalkboards over to white boards, and making CC building water fountains handicap accessible. In the coming year the committee will look continue to monitor the status of the facilities master plan, temperature control in the labs, PCOT remodeling, and parking, as well as discuss possible green technologies that could be implemented on campus.

Constitution and Bylaws ................................................................. K. Baird
K. Baird encouraged new faculty to read our Constitution and Bylaws and to bring ideas from their old institutions to improve our Constitution and Bylaws. Last year the committee looked at definitions for Standing Committees, Boards, Administrative Committees, etc. In the coming year, the committee will be asked to look at the structure of the Promotion and Tenure Committee.

Nominations .................................................................................. A. Carmon
Last year developed the committee developed an anonymous online ballot for Senate elections. This year the committee will work on creating a nominations timeline to make sure things happen at the same time each year. There is a ballot online now for the adjunct representative to Faculty Senate.

Student Affairs ..............................................................................(B. Hass Jacobus reporting for A. Howland)
Last year the committee gave out an award for student leadership. The will do so again this year.

Grievance Board ..........................................................................(Chair not yet elected—B. Hass Jacobus reporting)
The committee handled one grievance procedure last year. This year the committee will be looking at refining its procedures.

Promotion & Tenure Committee ...................................................B. Hass Jacobus/G. Felsten
Because of the hiring of new tenured faculty members, there will soon be an election for the members of this committee. This year the committee will need to establish guidelines as to when its election will take place. The committee will also refine the Promotion and Tenure Guidelines this year and some divisions will refine their criteria.
Approved 9/16/11

Administrative Committees

Assurance of Learning........................................................................................................ D. Winikates

D. Winikates provided two handouts pertaining to this committee—one defining General Education at IUPUC and one Center for Teaching and Learning Fall Programming flier, with a focus on the Assurance of Learning series of events. The General Education curriculum will be introduced this Fall, assessment will be piloted in the Spring, and the full program will be rolled out next Fall. Documents pertaining to General Education have been posted to the IUPUC Faculty page on course (the site name on the General Education handout is not correct). Faculty should read the documents and send any comments to the committee. VC Wafa pointed out that part of this committee’s charge is to position IUPUC to curate its own data.

Discussion items................................................................................................................. B. Hass Jacobus

None.

Closing comments................................................................................................................ VC Wafa