SENATORS ATTENDING: Kate Baird, Erica Berte, Kimdy Le, Lauralee Wetzel, Madelyn Shackelford-Washington, Ann Styron, Larita Killian, Jenny Conner, Kathy Compton, Joan Poulsen, Allison Howland

NOT ATTENDING: Emily Dill, Kristen Needler-Hosmer, Julie Goodspeed-Chadwick, Doug Garnder

Other Attendees: Anna Carmon, Gary Felsten, Barbara Hass Jacobus (presiding), Marwan Wafa, Kathy Wills, Debbie Winikates

B. Hass Jacobus called the meeting to order at 9:35 a.m.

Approval of Agenda

B. Hass Jacobus

- The Senators approved the February 17, 2012, agenda with several typographical corrections. Motion to approve by K. Baird, second by L. Wetzel. Passed by consensus.

Approval of Minutes

B. Hass Jacobus

- The Senators approved the January 2012 minutes by consensus. Motion to approve by K. Baird, second by E. Berte. Passed by consensus as corrected.

Vice Chancellor and Dean Report

M. Wafa

- Higher Learning Commission visit is scheduled for November 5-7, 2012; prior to that there will be series of town hall meetings in Indianapolis that will be broadcasted at IUPUC. In the five criteria, there are bits and pieces related to IUPUC. We, as a collective body, will need to be familiar with the IUPUC criteria mentioned in the report. We need to be supportive of this initiative – we need the team to see that we are maturing. There will be executive summaries of each town hall meeting provided.
- Entry signs will be purchased to identify each entrance to the IUPUC parking lot. There is talk about redesigning the main entry to the CC building.
- M. Wafa found a stack of plaques intended to display the names of winners of various faculty awards that have not been updated for a number of years. C. Laymon is working to update them. He is trying to find a place to hang all of these plaques so visitors and students can see what the faculty has been doing.
- Tenure and Promotion – a delicate and sensitive issue. M. Wafa sent a communication to U. Sukhatme last week expressing concern about the need for the Core Schools, Education and Nursing, to respect our faculty in terms of the regional focus of IUPUC. The issue is at least on the table.
- ARC – asked G. Felsten to take a closer look at the ARC and how we can make the faculty less involved in administrative issues. What can we do to continue to evolve? The ARC has made great strides this year.
- Needs assessment study – we continue to learn as we prepare for our capital campaign. There are a few steps that need to take place before we are “real” in the eyes of IU. Need to conduct a needs assessment study as well as a feasibility study.
- Faculty development fund – In 2010, $10,000 was provided for faculty development through a fund that M. Wafa managed under the old organizational structure. In the fall 2011, G. Felsten assumed the role of managing the money. Requests are to be made through division heads to G. Felsten and will be finalized through M. Wafa.
- Economic Impact Study – two things of importance. IUPUC is on the map! 27.2 million dollars of economic impact to our region – a very strong impact for a campus of our size. 1.9 million dollars in charitable donations from our campus. Will be sharing this information at an upcoming Rotary meeting.
Faculty President Report

B. Hass Jacobus

- No report.

Committee Reports

Executive

B. Hass Jacobus

- Committee met last Friday to set the agenda for today’s meeting.

Academic Affairs

J. Poulsen

- Changes from the Division of Business – 1) The proposed minor in Business – a minor that would make business courses accessible to students of other majors. If Faculty Senate supports the proposal, it will be sent to IUPUI’s APPC committee. K. Baird moved for a vote to support the business minor, L. Wetzel seconded the motion. Supported by consensus. 2) Syllabus for ECON 280/281 – They are going through the remonstrance process and having faculty support to get the campus offerings here will be very helpful. Offering these courses will allow them to make the changes to the Quantitative requirements for the major. Looking for a vote of support to offer the proposed courses. L. Wetzel moved for a vote to support the course offerings, A. Howland seconded the motion. Supported by consensus.

- Bachelor of Science Business requirements – proposal to add ECON 280/281 to the Business math requirement. Looking for approval to move this forward. L. Wetzel moved to approve, K. Le seconded the motion. Discussion confirmed the proposal will leave the required credit hours at 120 hours – adding the courses will give the students more choices in fulfilling that requirement. Approved by consensus.

- March 25th deadline for e-text adoption for fall. Faculty in general support early textbook adoption. Tech support needs to be strengthened if there is no faculty member around to help students. G. Felsten noted that e-text support will be provided through the CTL. Some of the schools that have state standards may not have the standards or staffing issues may make early textbook adoptions difficult.

- The Honors Program is going through some major changes. IUPUI has given feedback that it really needs to have the same standards for admissions as their Honors Program. At IUPUI, there are two Honors Programs not a part of the Honors College. M. Wafa suggested if we don’t think the standards are realistic for us, then it might be worth it to have a discussion about it.

Faculty Affairs

D. Winikates

- Faculty awards protocol rewritten a year ago was revisited. There were some inconsistencies – no substantial content changes. The document was cleaned up and made better. All award documentation now goes to G. Felsten’s office. Requesting that the cleaned up copy be approved over the old. J. Conner asked if there were rubrics for each award. B. Hass Jacobus said that there were informal rubrics and awards were awarded based on discussion. K. Baird said that it would be very difficult to have rubrics to reflect each of the divisions’ requirements of strong teaching, research, and service. An example timeline has been embedded in the protocol; from now on each year’s specific timeline will be on the website. Without the actual dates in the protocol, we avoid having to approve the protocol every year. G. Felsten notes that Trustee’s Teaching Award is earlier than all of the other awards – the awards committee will have to meet twice. IU sets the deadline for the Trustee’s Teaching Awards. New division heads need to be made familiar with this process. K. Baird moved to accept the changes, K. Le seconded. L. Killian suggests that as we continue to grow it may make some sense to diversify the research awards to reflect the multiple disciplines. Changes accepted by consensus.

Budgetary and Resources Policy

- The committee is continuing to work on getting information out about lost and found on campus.

- Charged with looking at the monetary amounts for student and faculty awards and providing a report to the vice chancellor and Senate.
Pending
- Minutes and agenda to be posted online.

Student Affairs
- Student Services has responded to the recommended changes to the Student Funding documents. The committee is down to whether these are guidelines or a policy. Some of the core people will be meeting with M. Wafa to work through that question.
- The committee will be asking for nominations for the Student Leadership award and they will be due mid-March.

Constitution and Bylaws
- The process of approving changes to the C&B – the faculty must have a minimum of one month to consider changes and offer feedback. The proposed changes need to be taken back to the divisions and then feedback should be brought back to the committee. The committee will bring the amended version forward in March to be voted upon in April. Several changes are a result of conversations with Mary Fisher and changes from last year that did not make it to the version that made it to the web. L. Wetzel requested the documents be sent to her to be forwarded to the adjunct faculty. Committee is C. Brandon, E. Dill, L. Siefkert-Baily, and K. Baird. G. Felsten suggested following the new formatting and style changes from IU. These changes would not need to be voted upon. Comments due to K. Baird in the next three weeks – committee will meet electronically as the comments come in to address any feedback.

Nominations Committee
- The committee has developed a procedural document for how they run and will continue to run campus elections. The procedural document has been posted on the Nominations Committee website for faculty perusal.
- Elections will take place electronically this year. The committee is in discussions with S. Jamerson about the best way to conduct elections in the most confidential fashion.
- The committee will be sending an email today to Division Heads asking for nominations to vacant seats on Standing Committees and for vacant Senate seats.

Boards, Ad Hoc Committees & Administrative Reports

Assurance of Learning Committee
- No report

Promotion & Tenure Committee
- No report

Grievance Board
- Is meeting to discuss specific protocols to the grievance procedures.

IUPUI Faculty Council
- No report

Old Business
- None

New Business
- None

Announcements
Pending

- L. Jacobus will give the faculty colloquium talk at noon today with food available.
- M. Wafa changed M. Shackleford-Washington’s plans. We have kept her as a full-time librarian and she has agreed to sing the National Anthem at the May Commencement.
- Lucas building may be purchased, but things are moving at a glacier pace. We have decided to not pursue the LHP building, which will slow down some internal moves on campus. The situation for offices in the fall will be dependent on IU – to be on the safe side, assume there will be no real changes.
- MBA application period is now and will be go on until April 30th. International applications are due March 1. If people are lost on campus, please send them to Lauralee.
- Student Nurse Association is doing a clash of the cans – there will be a can drive for the next three weeks. Please bring in your good for Love Chapel.
- On Tuesday noon – 1pm, David Ellwood from Ellwood Staffing will be here to talk about his job. It will be in CC101.
- M.A. Mental Health Counseling – website is up and running, applications are prepared and posted, deadline for the application in May 1. Several information sessions upcoming for potential students. The program will start this fall and no applications have been received at this point. They expect to have several people who have been working in the field to come back to get their Master’s degree.

**Adjournment**

- Move to adjourn by K. Baird, L. Wetzel seconded. The meeting was adjourned at 10:34 a.m.

**Next Meeting:** March 16, 2012 at 9:30am