SENATORS ATTENDING: Kate Baird, Chris Brandon, Jenny Conner, Sam Forster, Julie Goodspeed-Chadwick, Allison Howland, Larita Killian, Kimdy Le, Ann Styron

NOT ATTENDING: Rebecca Bartlett, Tom Clerkin, Doug Gardner, Emily Dill, Dan Rusu, Steven Schmidt, Beth Sharer, Marwan Wafa, Laura Lee Wetzel

Other Attendees: John Greenwell, Barbara Hass Jacobus, Georgia Miller, Joan Poulsen, Kathy Wills, Debbie Winikates

Barbara Hass Jacobus called the meeting to order at 9:36 a.m.

Approval of Agenda

The Senators approved the October 15, 2010, agenda by consensus.

Approval of Minutes

The Senators approved the September 17, 2010, minutes, as amended, by consensus.

- B. Hass Jacobus and K. Wills were moved from the “Senators Attending” to the “Other Attendees” roster.
- A typographical error was corrected in the Faculty Affairs report.

Vice Chancellor and Dean Report

(Prepared report).

Faculty President Report

No new items.

- Work continues to grant IUPUC Faculty Senate a vote on the IUPUI Faculty Council, and it should be approved. K. Baird said meeting is upcoming.

Committee Reports

Executive

No report. Met previous Friday.

Academic Affairs

B. Hass Jacobus prefaced by saying that the Division of Education is on a tight schedule and that a vote would be needed at this meeting. J. Poulsen said the policy changes at hand are stated-mandated and that there are no new courses or staff changes involved. The Academic Affairs committee endorsed the changes. J. Goodspeed-Chadwick asked for highlights, and D. Winikates discussed changes and the transition to teaching program. (Documents attached.) K. Wills asked about specific core requirements, and D. Winikates indicated that they are included in the document and said they will give students more options. K. Baird motioned to endorse, with a second from J. Goodspeed-Chadwick. Motion passed by consensus.

- The committee is also very close to finalizing policy clarifications for student grade challenges and special circumstances.

Faculty Affairs

The committee worked on the course evaluation document, and it was sent to division heads for feedback from each division. She asked for a discussion and a vote. A literature review was conducted and many versions were considered. A model from Penn State was used, which considered eight main constructs to evaluate each course. The proposed questions for IUPUC were taken from a bank of 177 used at Penn State. It was suggested that the scale be flipped to start with “Very Good” and that the choices be spelled out. K. Wills disapproved of the wording of question 2.3 dealing with instructor availability. She suggested posted office hours and appointments be considered, but also noted that might still be problematic for adjuncts, particularly those without offices. K. Baird suggested using the phrase “accessible for additional support.” A reminder was offered that this is still a pilot program and that
faculty members should choose one course to deliver both course evaluations. The committee recommended that divisions could choose up to five additional questions from the pool. L. Killian said that she and M. Oakes approve, but would like to eliminate the “rate” from the wording. S. Forster asked which questions were dropped, and D. Winikates said that the committee started from scratch. S. Forster raised a concern that the questions were focused on the instructors, but not the courses, and a discussion followed about where and when courses should be evaluated and if the instrument name should be changed to “Instructor Evaluation.” It was noted that the survey was kept to 10 questions. K. Le suggested adding survey instructions for students, and also expressed a concern about question 2.9 and its appropriateness for quantitative courses. After a discussion in agreement, the wording was to be changed to “Students are invited to ask questions…” A. Howland questioned the wording of the scale, and a suggestion was made to change to “Evaluate your instructor…” She also asked if question 1.2 had a specific purpose, and a discussion followed. D. Winikates noted that the software can do correlational work. K. Baird said that for the first time IUPUC can have control over the questions being asked. A discussion took place about the wording of the comments section. L. Killian requested an audit of Scantron by hand. S. Forster motioned to approve and K. Baird offered a second to approve “with changes as discussed,” which passed by consensus. Attendees thanked the committee for its hard work on the project.

Budgetary and Resources Policy

K. Wills
- The issue of pay rates for ARC tutors has been resolved with the help of Mark Volpatti. All student tutors will earn $10 per hour, per the staff salary standards.
- Climate control in labs is still being discussed. B. Hass Jacobus agreed that it is still an issue, and she still receives complaints from students. She also noted that the plants in her lab are not dead, but they are not thriving. K. Wills understands that it is a problem with the thermostats and/or the sensors and that it will be addressed in a renovation plan. The timing of that plan has yet to be determined.
- The committee is considering administering a campus survey about green technologies, including plug-in hybrid vehicles.
- Discussions have also taken place regarding a reallocation of ‘A’ and ‘E’ parking spaces.

Student Affairs

B. Hass Jacobus for A. Howland
- Please check the minutes of the committee’s last meeting.
- A reminder was given that students now receive five free mental health-related visits through a partnership with Centerstone. Susan Montgomery is writing a statement for use in syllabi.
- University College classes are surveying students regarding Student Planners.
- An Oncourse survey regarding student housing is being created.

Constitution and Bylaws

K. Baird
- No report.

Nominations Committee

A. Zoeller
- No report.

Boards, Ad Hoc Committees & Administrative Reports

Assessment, Accreditation, and Program Review Committee

K. Wills
- The minutes from the last meeting are posted. The committee will be meeting with M. Wafa to discuss short- and long-term plans.

Promotion & Tenure Board

G. Felsten
- No report.

Grievance Board

S. Schmidt
- No report.

IUPUI Faculty Council

A. Howland
- There is unanimous support that IUPUC should have a vote.
Emergency Preparedness Committee
- No report.

ITAC
- The minutes of the last meeting have been posted.

Old Business
- None.

New Business
- K. Baird gave thanks and commendations to the planners of the 40th Anniversary community event.

Announcements
- A faculty colloquium will be presented today on ESL by Jenny Conner.
- B. Hass Jacobus announced that pedometers were available on campus through the Healthy Communities Initiative.

Adjournment
- The meeting was adjourned at 10:49 a.m.

Next Meeting: Friday, December 17 at 9:30 a.m. in CC 170