SENATORS ATTENDING: Kate Baird, Rebecca Bartlett, Erica Berte (alternate for L. Killian), Chris Brandon, Tom Clerkin, Jenny Conner, Emily Dill, Sam Forster, Doug Gardner, Julie Goodspeed-Chadwick, Kimdy Le, Ann Styron, Laura Lee Wetzel.

NOT ATTENDING: Allison Howland, Dan Rusu, Steven Schmidt.

Other Attendees: Barbara Hass Jacobus (presiding), Gary Felsten, Georgia Miller, Michael Oakes, Joan Poulsen, Marwan Wafa, Kylie Weichmann.

Barbara Hass Jacobus called the meeting to order at 9:32 a.m.

**Approval of Agenda**

- The Senators approved the April 15, 2011, motion to approve by K. Baird. Passed by consensus.

**Approval of Minutes**

- The Senators approved the March 25, 2011, motion to approve by L. Wetzel, seconded by D. Gardner. Passed by consensus.

**Vice Chancellor and Dean Report**

- VC Wafa & G. Felsten attended Board of Trustees meeting to present the Master of Arts in Mental Health Counseling proposal.
  - Program proposal unanimously supported. Thanks to G. Felsten and all who worked on the proposal.
  - IU has 105,000 students in system; 22,000 live in dorms, 83,000 are “commuting” students. Online course offerings were emphasized, especially in mathematics. We do not see ourselves as an online degree granting entity, but we are behind in the development of online offerings, and we need to work to catch up and move ahead of the curve, given our size. 30% of students are on regional campuses, which is greater than IUB or IUPUI.
  - Suggestions were given for centralizing some back-office operations as a cost-cutting measure. There are no concrete answers yet, but this is the beginning of more things to come. VC Wafa emphasizes that we need to develop an efficient campus and learn from other campuses’ mistakes. Libraries were given as an example – there are digital efficiencies but also issues in terms of student access. We should continue partnerships with Ivy Tech but at the same time emphasizing that students do not have to go through Ivy Tech to apply to IUPUC.
  - There is not going to be a status quo – change is going to impact the entire IU system, and there will be some dislocations.
  - Emphasis on developing more certificate programs, including online programs. The question becomes, for which programs is there a market? This has an impact on our budget case, or protecting us from further budget cuts, if we have efficient programs which are educating Indiana citizens. We need to be both strategic and tactical in deciding on which programs to invest in. We need to be nimble and entrepreneurial.
  - Meeting with Executive Associate Dean of Education regarding the IUPUC standards for promotion and tenure. Bottom line for Education: A document will need to be attached to the dossiers of those cases regarding IUPUC mission differentiation and teaching load differences, because we are not the same as IUPUI. The good news is that their standards are loose, which could lead to problems of interpretation. This is a middle ground solution, but we did get them to understand that IUPUC’s mission is not the same as IUB or IUPUI. We continue to address the concerns of our faculty in the core schools with those schools.
  - Offer made and verbally accepted for Division Head of Education to Terry Shepherd. Have recommended he be accepted as tenured full professor.

**Faculty President Report**

- No report.
Committee Reports

Executive

- Committee met last Friday.
- Normally in May, Faculty Senate votes on the membership for the next academic year’s Promotion and Tenure committee. Because campus is in the process of hiring a number of tenured Division Heads. However, because those individuals are not officially hired and/or granted tenured status yet, they cannot be placed on the committee. Therefore Executive Committee is recommending that Faculty Senate to consider tabling that vote until the Fall Convocation meeting. Please think about this issue and be prepared to vote on it at the next meeting.
- The next item for Senate ratification are the IUPUC Expectations for Promotion and Tenure documents from the Divisions of Liberal Arts, Business, Science and Education.
- J. Goodspeed-Chadwick: seems to be an error in terms of publication numbers in the Liberal Arts document as compared to Science in moving from Associate to Full Professor; the Liberal Arts standards require six publications, while the Science standard is four publications.
  - G. Felsten: The requirement in Science also was higher, but was later revised; since Liberal Arts has been under an interim division head, the standards perhaps have not yet gone through a revision. Perhaps at this point the issue needs to be discussed by the Liberal Arts faculty and division head. The requirements are generally fairly consistent across divisions, but they don’t have to be.
  - VC Wafa: He does not remember six in any of the versions that were submitted, so it may be an error. Ratification of these documents does not mean that they are not subject to revision. The documents are always subject to change. We will need to check to see what was sent to and is on file in Indianapolis, as that is what the Indianapolis unit committee looks at, so we need to make sure that it is accurate.
  - J. Goodspeed-Chadwick: She would like to see the changes made before we ratify the documents
  - G. Miller: As a point of clarification, Faculty Senate has no control over these documents; they are division documents and all Senate can do is accept that the divisions have done them. That makes them part of the record and then you can get them changed
  - VC Wafa: Liberal Arts has a new division head, so it will be Liberal Arts faculty who decide on the modifications needed. Faculty Senate and the campus P&T Committee do not decide on the divisional standards, they use the divisional standards to evaluate candidates for P&T – they implement, they do not decide what is appropriate for each discipline.
  - G. Miller: the position that will have appropriate oversight is the Assistant Dean for Academic Affairs that we are searching for now.
  - T. Clerkin: can a notation be placed in the minutes regarding J. Goodspeed-Chadwick’s concerns and the need to resolve the issue?
  - B. Hass-Jacobus: We could ratify and vote another suggestion, but we cannot dictate that they take that suggestion.
  - K. Baird: If this discussion is within the minutes as a point discussed, then Senate would not need to vote on anything as she has that to take back to her division to say that the discussion took place and there were questions, and the division now needs to look into those questions.
- K. Baird motioned to ratify the documents as presented, C. Brandon second, motion passed unanimously.
- G. Miller: the divisional areas are the next level of detail below the campus-wide guidelines. We will need to ratify the campus guidelines in the near future. G. Felsten: the campus-wide guidelines are the how-to for putting your dossier together, they are not the detail. There are some are minor edits and typos that need to be fixed. If anyone notices any possible issues they should notify him.
- G. Felsten: will these be available on the web site to outsiders as well? B. Hass-Jacobus: They will be available on the faculty resources page and link from Faculty Senate as well.

Academic Affairs

- Spring Break timing was discussed, but no perfect solution established.
- Early Warning system: Retention and Graduation Committee is evaluating its effectiveness.

Faculty Affairs

- Minutes are posted on the website.
30% participation in the survey for fall course evaluations was discussed; committee will look at what happens in spring semester before making any changes.

Trustees Teaching Award timeline will be changed to allow more time for the committee to make decisions. For the other awards, documents will go to Director of HR and be posted to an Oncourse or SharePoint site; Action Item to be presented in May.

Budgetary and Resources Policy

- No report.

Student Affairs

- No action items; committee is finalizing family-friendly children-on-campus policy for action in May.

Constitution and Bylaws

- Looked at recommendations from Nominations committee and decided to not act on those; forwarding a response to committee and suggestions for further discussion.
- We will be looking at composition and description of P&T regarding ex officio member from the VC office.

Nominations Committee

- March 1 – emailed division heads to solicit nominations for committees; on April 6, a nominations request was sent to faculty. We plan an April 18 electronic ballot; on April 22 the electronic ballot will close.

Boards, Ad Hoc Committees & Administrative Reports

Assurance of Learning Committee

- Handout passed out by K. Baird on behalf of D. Winikates.

Promotion & Tenure Committee

- No report.

Grievance Board

- No report.

IUPUI Faculty Council

- No report. Minor changes to student grievance policy, we will need to review that for any consistency issues.

Emergency Preparedness Committee

- No report.

ITAC

- No report.

Old Business

- None.

New Business

- None.

Announcements

- Kylie Weichmann – Tent City event May 6, 2011, 5 pm through May 7, 10 am. Donate a tent for the event, publicize in classes.
- K. Baird – a student has negotiated with CFD for a live fire suppression course for May 2, approximately 9:30am at the fire house. Participation is open to faculty from Divisions. Contact K. Baird if interested.
- L. Wetzel – Lounge upstairs is open to faculty, staff, and adjunct faculty. Adjuncts should contact L. Wetzel for details.
Faculty Colloquium – Kevin Jones, “Romantic Relationships in the Workplace.”

VC Wafa – received drafts from IU regarding PCOT space renovations as well as other building areas. RC building: middle-ground solution is to resolve HVAC issues because we are considering renovating it for the psychology program. We must plan for worst-case scenario that the renovations are not ready for fall.

J. Goodspeed-Chadwick – Office of Student Research exhibition Tuesday, April 26, 2:30 pm - 4:30 pm in the Summerville Room.

J. Poulsen – Psychology Capstone poster session this coming Thursday 2 pm - 3:30 pm in LC 1618.

L. Wetzel – “Walk a Mile in Her Shoes” event.

L. Wetzel – Health fair was fantastic, and thanks to all who worked on the planning committee.

K. Wills – one of our English students has received Peter Bassett Barlow essay award at IUPUI as a first-year graduate student. VC Wafa: the student gave credit to K. Wills for her teaching, so congratulations to her as well.

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The meeting was adjourned at 10:29 a.m. Motion to adjourn by C. Brandon, second by K. Baird.

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Next Meeting: Friday, May 20, 2011 at 9:30 a.m. in CC 176