SENATORS ATTENDING: Erica Berte, Chris Brandon, Terry Dibble, Emily Dill, Sam Forster, Doug Gardner, Barbara Hass-Jacobus, Allison Howland, Ilknur Kelceoglu, Larita Killian, Dan Rusu, Ann Styron, Julie Goodspeed-Chadwick, Steven Schmidt

NOT ATTENDING: Rebecca Bartlett, Tom Clerkin, Laura Lee Wetzel

Other Attendees: Delora Antle, Kate Baird (presiding officer), Gary Felsten, Jay Howard, Georgia Miller, Michael Oakes, Joan Poulsen, Lisa Siefker-Bailey, Vice Chancellor Marwan Wafa

K. Baird called the meeting to order at 9:33 a.m.

The agenda was approved, as amended, by the Senators.

Approval of Minutes

K. Baird

- The Senators approved the Sept. 18, 2009, minutes as amended, by consensus.

Vice Chancellor and Dean Report

VC Wafa

- Plans are being made to offer the H1N1 vaccine to students on campus.
- “Staff of the Month” recognition program has been created to recognize the service of our staff members. Division Heads and Directors will nominate staff members. Winner will be awarded parking spot with special sign and the Division Head who nominated the staff member will introduce the staff member to the Board of Advisors and present the staff member with a certificate of recognition.
- Planning document given to Division Heads & Directors regarding assessments and resource needs. Division Heads are responsible for following the document to provide assessment data justifying the needs. Division Heads may delegate this responsibility to faculty members when appropriate.
- Promotion & Tenure committee working under 2007-2008 guidelines, which need to be updated (standards for excellence are to be set by divisions).
- IUPUC buildings need to be inviting and welcoming, so needed improvements will be scheduled. If faculty or staff notice a need, bring it to the attention of your Division Head, who will contact VC Wafa.
- Updates are being made to the IUPUC website, reengineering it for the target consumer (student); faculty will have a chance to provide input before the updated version goes live.

Faculty President Report

K. Baird

- Executive committee has been asked to follow task tracking process.
- Start using the Faculty Senate website to find information regarding Senate and committee business!

Committee Reports

Executive

K. Baird

- Has met and is working on numerous tasks, especially clarifying documents to make them specific to IUPUC.

Academic Affairs

J. Poulsen

- Working on student code of conduct (meeting Oct. 30 with registrar).
- Including attending member from UCOL officially on committee.
- Making academic calendar available earlier.

Faculty Affairs

S. Schmidt

- Vice Chancellor’s video promoting student evaluations has had a positive effect on % participation; committee has requested that VC Wafa make an updated video.
- Creating translation key for documents from parent campuses (i.e. if document says “Dean,” who is that in Columbus?).
APPROVED

- Conflict of commitment has been recreated by VC Wafa as an optional, informational form; new form can be found at http://www.iupuc.edu/FacultyResources/files/Conflict of Commitment-Outside Activity Request Form – September 2009.pdf.

Budgetary and Resources Policy

- New copy machines should be purchased within next six weeks for the copy/mail room.
- Availability of librarians during open hours: library is thinly staffed but a staff member is present until 7pm (student employees only from 7pm – 9pm); “Ask a Librarian” link on library’s web page (questions answered within 24 hours).
- Budget for this year and next is adequate; future budget strength still unknown.
- Improvements such as signage, remodeling & repair to façade of building will continue as possible.
- Reeves Sculpture progressing.
- Developing Facilities master plan.
- VC Wafa has met with Camp Atterbury officials to increase our visibility with that potential pool of students; L. Killian: Will we offer classes at the base? VC Wafa: It’s a possibility, but right now we’re just trying to increase visibility and invite them here (will visit National Guard across the street as well).
- Next meeting Nov. 3.

Student Affairs

- Met Sept. 28; Committee now includes two student council representatives and one PCOT representative, plus K. Weichman as a non-voting member, so most of meeting spent educating committee regarding the history and purpose of the committee and brainstorming ideas.
- Next meeting Oct. 19; will form sub-committees and distribute tasks.
- Note that Student Affairs has rotating, elected membership, not representation by each Division, as is the case for other committees.

Constitution and Bylaws

- Still need another member, so have not met yet. E. Dill volunteered.
- Will be working on changes to add non-voting staff members to Student Affairs & Academic Affairs.

Nominations Committee

- Will be meeting for the first time in the next few weeks.

Boards, Ad Hoc Committees & Administrative Reports

IUPUC Assessment Committee

- No report

Promotion & Tenure Board

- Reviewed 2007-3008 IUPUC and 2009-2010 IUPUI guidelines; revising ours for clarity, organization, and readability, including changes from newer document that will be helpful.
- Note that this work will not change any criteria (determining specific program/division criteria is next on list).

Grievance Board

- No report.

IUPUI Faculty Council

- Asked Research & Affairs to make recommendations regarding defense of intellectual property.
- P&T election: Edward Barberry from Engineering Technology was elected.
- Most of the discussion centered around the construction of new Wishard buildings
- Asking for extensions on tenure clock was discussed.
- Finished PULs pilot study; discussed need to indicate which PUL is in your course and give it a rating – how is that done?
Emergency Preparedness Committee  
- H1N1 committee talked about Hazmat training for faculty/staff volunteers and first aid and CPR training for as many faculty and staff as possible.
- Fields is negotiating with county health department to provide small clinic to issue free H1N1 vaccines for students; have received reports of students, faculty, and their families with H1N1 or flu-like symptoms.

ITAC  
- Minutes have been posted to the website.

Old Business  
- None

New Business  
- None

Announcements  
- Faculty Colloquium, Oct. 16, 12 PM: Larita Killian & Kimdy Le, “Revisiting Local Government Structure in Indiana”
- Study abroad course taught by J. Howard and A. Zoeller, Individual Readings in Sociology, has been approved. The course includes a Spring Break trip to Germany, France, and Belgium. The trip will be March 13 through March 21. To qualify, participants must be degree-seeking students at Indiana University South Bend, IUPUC, or IUPUI, and have a minimum GPA of 2.75. The cost of the trip is approximately $3,500. The IUPUC Office of Scholarship and Financial Aid will award $1,000 scholarships to all participating IUPUC students.
- J. Poulsen and students walked in Ethnic Expo parade; VC Wafa has asked J. Greenwell to provide some form of identity (banner or clothing) for participants in such events in the future.

Adjournment  
- The meeting was adjourned at 10:25 a.m.

Next Meeting:
Friday, November 20, 2009
9:30 AM – 11:00 AM
CC 176