Objective:
To provide a mechanism for students who wish to permanently transfer from any other Indiana University Campus to the BSN Program on the Core Campus.

Policy:
1. Student must meet with and receive a letter that supports the transfer from the Nursing Dean or Director on the campus that they are transferring from. This letter must be sent directly from the Nursing Dean/Director to the Chair of the APG Committee.
2. Student must also notify the Academic Advisor on the campus they are transferring from regarding their intent to transfer.
3. Student will submit a written request for a permanent transfer to the Chair of the APG Committee.
4. Student must be in good standing at the time of request for transfer.
5. Student may not have any previous nursing course failures.
6. Students may only request a transfer once.
7. Students should be aware that transfers are awarded on a space-available basis only.
8. Students may only request a transfer at the end of semester 4 in the BSN Curriculum.
9. Students who transfer will hold out of sequence status for registration.
10. Students may not request a permanent transfer if they have ever been dismissed from a nursing program.
11. Requests for a permanent transfer beginning in the spring semester must be received by September 15 and will be reviewed at the October APG meeting.
12. Requests for a permanent transfer beginning in the fall semester must be received by March 15 and will be reviewed at the May APG meeting.
13. In case of more requests than seats available, priority will be given based on nursing GPA.

Approved by CCNF Student Affairs Committee, 04/23/12
Approved by CCNF Executive Committee, 09/10/12
Approved by CCNF Faculty vote on 10/1/12