



**OFFICE OF CAREER SERVICES**

INDIANA UNIVERSITY-PURDUE UNIVERSITY  
COLUMBUS

www.iupuc.edu/careerservices

Phone: 812-375-7527

Fax: 812-314-8523

# STUDENT EMPLOYMENT APPLICATION

Position you are applying for: \_\_\_\_\_

## PERSONAL INFORMATION

Last name	First name	M.I.	Student id number: 000 _ _ _ _ _
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Major(s):	College level: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate
Expected graduation date:	

## HOME ADDRESS

Street	City	State	Zip
Email address:	Home phone number:		
	Mobile phone number:		

## EMPLOYMENT INFORMATION

Have you previously worked at IUPUC? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you eligible for federal work-study? <input type="checkbox"/> Yes <input type="checkbox"/> No
How many credit hours are you enrolled this semester?	How many hours a week are you available to work?
Are you eligible to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## PLEASE INDICATE THE HOURS YOU ARE AVAILABLE TO WORK EACH DAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

## SPECIAL JOB SKILLS

Skill	Please describe any additional skills below:
<input type="checkbox"/> Typing	
<input type="checkbox"/> Computing	
<input type="checkbox"/> Languages	
<input type="checkbox"/> Other	

## WORK RELATED EXPERIENCE/VOLUNTEER WORK

Employer name and address	Employer name and address	Dates employed

		From:
		To:
		Hours per week:
<b>Employer name and address</b>	<b>Job title and responsibilities</b>	<b>Dates employed</b>
		From:
		To:
		Hours per week:
<b>Employer name and address</b>	<b>Employer name and address</b>	<b>Dates employed</b>
		From:
		To:
		Hours per week:
<p>Student _____ signature: _____</p> <p>Date: _____</p> <p>My signature affirms that the information on this application form is accurate.          Note: Employment offers will be contingent upon successful completion of a criminal background check and E-Verify.</p>		

**RETURN APPLICATION TO:**

Carol Kostrzewsky  
 Office of Career Services  
 Indiana University-Purdue University Columbus  
 4555 Central Avenue LC 1205  
 Columbus, IN 47203

You may also e-mail this application as an attachment to: [ckostrze@iupuc.edu](mailto:ckostrze@iupuc.edu)