



INDIANA COMMISSION *for* HIGHER EDUCATION



POSITION TITLE: ScholarCorps AmeriCorps Member

SERVICE COMMITMENT: Must complete a minimum 1,700 hours of service beginning August 1, 2017 – July 31, 2018.

OVERVIEW: The Indiana Commission for Higher Education's ScholarCorps AmeriCorps program engages volunteers in full-time AmeriCorps service. AmeriCorps is a network of national service programs that engage more than 75,000 Americans each year in intensive service to meet critical needs in education, public safety, health, and the environment. Members who successfully complete a minimum 1,700 hours of AmeriCorps service will receive a modest living allowance and are eligible to receive a \$5,775 AmeriCorps Education Award. AmeriCorps Education Awards can be used to repay qualified student loans, or pay the cost of attending a qualified institution of higher education.

SERVICE DESCRIPTION: ScholarCorps AmeriCorps members play an important role in making a difference in the lives of others, while gaining valuable civic and workforce skills. Through participation, ScholarCorps AmeriCorps members become a part of the AmeriCorps national service network of improving lives and strengthening communities. Members gain valuable professional and educational benefits that have a lasting impact on the members and the communities they serve.

ScholarCorps AmeriCorps members are placed at select colleges and universities across Indiana and serve as an on-campus resource to freshman and sophomore 21st Century Scholar students enrolled at that institution. The program aims to increase 21st Century Scholar retention and success by providing on-campus programming, direct support and connecting students to various on-campus resources, information and services needed to be successful in college. Each ScholarCorps AmeriCorps member will be charged with providing Scholars with resources in alignment with four programmatic goal areas, including: 1.) Academic Performance and Persistence, 2.) Student Engagement and Enrichment, 3.) Career Exploration and Preparation, and 4.) Financial Literacy and Debt Management. ScholarCorps AmeriCorps Members also receive training and professional development and participate in National Days of Service as a member of the statewide AmeriCorps program.

PRIMARY SERVICE ACTIVITIES AND RELATED TASKS:

- Increase student retention and success by providing on-campus programming and direct support to first and second year 21st Century Scholars
- Track and monitor the academic performance of Scholars (mid-term and end of semester) and refer at-risk Scholars to on-campus tutoring, advising and academic support services
- Connect Scholars with ongoing job-and career-related exploration resources, including career interest inventories, assessments, career services, job-shadowing and internships through EARN Indiana
- Enhance the overall collegiate experience for first and second year 21st Century Scholars by providing meaningful networking and social opportunities, leadership development programming and civic engagement activities
- Monitor and support Scholar progress toward meeting scholarship eligibility requirements (e.g., 30 credit hour completion, state FAFSA filing deadline, Satisfactory Academic Progress, etc.)
- Lead and coordinate campus-based Scholar Ambassador and Alumni Network initiatives
- Plan and organize a minimum of two (2) all-Scholar volunteer service projects (e.g., Make a Difference Day, MLK Day of Service, Earth Day, etc.)
- Assist in data collection related to volunteer mobilization and Scholar participation for semi-annual progress reports
- Participate in ScholarCorps Member trainings, orientation and professional development opportunities (e.g., statewide conferences, trainings, events, etc.)



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MEMBER BENEFITS:

- Annual AmeriCorps Living Allowance of up to 26 equal payments of \$673.08 (before tax)
 - **Please Note:** The number of living allowance disbursements is contingent on service start date
- AmeriCorps Education Award of \$5,775 upon successful completion of the full term of service
- Student Loan Forbearance and Interest Accrual Reimbursement on qualifying loans
- Mileage reimbursement to offset travel expenses for mandatory trainings and events
- Training and Professional Development
- AmeriCorps Member Health Benefits
- Childcare assistance for qualifying members
- Excellent experience in higher education and student success

REQUIRED QUALIFICATIONS:

- Must be a United States citizen, national or lawful permanent resident of the United States
- Associate degree or Bachelor degree preferred
- Ability to make a full-year commitment from August 1, 2017 – July 31, 2018
- Proven leadership, organizational skills, public speaking and project management
- Excellent verbal and written communication skills
- Basic office computer skills, including word processing. Experience with spreadsheets/databases and desktop publishing preferred
- Ability to work well with individuals from diverse backgrounds
- Ability to drive and access to a vehicle
- Preference will be given to former 21st Century Scholars

APPLICATION INFORMATION

Interested candidates can apply by clicking [here](#), or by visiting the AmeriCorps website at www.americorps.gov and clicking "I'm Ready to Serve."

CONTACT: Jarod Wilson, ScholarCorps AmeriCorps Program Director at jwilson@che.in.gov or (317) 617-0316. Visit www.americorps.gov to learn more.

SERVE INDIANA AND CNCS SUPPORT

ScholarCorps is generously supported through funding from [Serve Indiana](#) and the [Corporation for National and Community Service](#). Serve Indiana—a division of the Indiana Department of Workforce Development—oversees all AmeriCorps programs in the state of Indiana. The Corporation for National and Community Service (CNCS) is a federal agency that helps more than 5 million Americans improve the lives of their fellow citizens through service, and overseeing all AmeriCorps and Senior Corps programs including AmeriCorps State/National, VISTA, NCCC and the RSVP program.



AmeriCorps Non-Discrimination Policy: Our policy is to provide equal opportunity for all. We do not discriminate in any aspect of employment or service because of race, color, sex, national origin, religion, age, mental or physical disability, sexual orientation, or any other improper criterion.